

GREEN BAY METROPOLITAN SEWERAGE DISTRICT
PROCEEDINGS OF THE COMMISSION

Special meeting of the Commission held September 14, 2009.

PRESENT: Commissioners Alesch, Hasselblad, Mainz, Zabel, and Scheberle

ALSO PRESENT: T. Sigmund, P. McCarthy, D. Busch, P. Kaster, W. Angoli, M. Pierner, B. Vander Loop, T. Woodworth, J. Christ, J. Van Sistine, J. Nicks—Legal Counsel

Commission President Alesch called the meeting to order at 8:30 a.m.

- 1) **Request Commission approval to award the Green Bay Facility Sludge Loading and Chemical Addition Systems contract to The Selmer Company in the amount of \$1,871,000 and a 5% contingency for a total project amount of \$1,964,000.**

W. Angoli reported this contract will help mitigate the De Pere sludge being conveyed to the Green Bay Facility and help with clinkers. He reported a metal building will be constructed on a concrete slab located west of the incinerator building.

Motion #09-097

It was moved by Mainz, seconded by Hasselblad, and unanimously agreed to award the Green Bay Facility Sludge Loading and Chemical Addition Systems contract to The Selmer Company in the amount of \$1,871,000 and a 5% contingency for a total project amount of \$1,964,000.

- 2) **Request Commission approval to award the Ferric Chloride Feed System Rehabilitation contract to J.F. Ahern Co. in the amount of \$671,700 and a 5% contingency for a total project amount of \$705,300.**

W. Angoli reported the system is 30 years old. He stated the pumps are not functioning properly and need repair, and the existing piping leaks causing shutdown for repair.

Motion #09-098

It was moved by Mainz, seconded by Hasselblad, and unanimously agreed to award the Ferric Chloride Feed System Rehabilitation contract to J.F. Ahern Co. in the amount of \$671,700 and a 5% contingency for a total project amount of \$705,300.

- 3) **Request Commission approval to award the Sludge Holding Tank No. 1 Rehabilitation contract to Porta-Painting in the amount of \$463,410 and a 5% contingency for a total project amount of \$486,610.**

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W. Angoli reported this contract includes concrete surface cleaning, preparation, and rehabilitation to a smooth surface and placement of protective coating. He stated this work is being performed by the contractor who repaired Sludge Holding Tank No. 2.

Motion #09-099

It was moved by Hasselblad, seconded by Scheberle, and unanimously agreed to award the Sludge Holding Tank No. 1 Rehabilitation contract to Porta-Painting in the amount of \$463,410 and a 5% contingency for a total project amount of \$486,610.

- 4) **Request Commission approval to award the North Basin Complex Gate Replacement contract to J. F. Ahern Co. in the amount of \$1,992,000 and a 5% contingency for a total project amount of \$2,091,000.**

W. Angoli reported the aluminum stop gates are approximately 30 years old and need to be replaced. The channel portion is corroded and cannot be sealed. He stated this is a unique project that will take time and coordination with Operations, which J. F. Ahern Co. has a good understanding of the work to be done.

Motion #09-100

It was moved by Meinz, seconded by Scheberle, and unanimously agreed to award the North Basin Complex Gate Replacement contract to J. F. Ahern Co. in the amount of \$1,992,000 and a 5% contingency for a total project amount of \$2,091,000.

- 5) **Request Commission approval to award the M & C Improvements WAS Thickening contract to Pieper Electric, Inc. in the amount of \$765,000 and a 5% contingency for a total project amount of \$803,200.**

W. Angoli reported this contract will enable staff to control the system remotely. He stated that it will also provide automated polymer control and upgrade programmable logic controller and variable frequency drives for the gravity belts.

Motion #09-101

It was moved by Meinz, seconded by Hasselblad, and unanimously agreed to award the M & C Improvements WAS Thickening contract to Pieper Electric, Inc. in the amount of \$765,000 and a 5% contingency for a total project amount of \$803,200.

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- 6) **Request Commission approval to award the Raw Wastewater Pump Station Bar Screen Replacement contract to J. F. Ahern Co. in the amount of \$2,684,000 and a 5% contingency for a total project amount of \$2,818,000.**

W. Angoli reported the bar screens will be replaced in-kind.

Commissioner Scheberle stated that this is the third contract awarded to J. F. Ahern Co. She asked if J. F. Ahern Co. is a large enough company to complete these projects. W. Angoli replied J. F. Ahern Co. is one of the largest mechanical contractors in the United States and does work all over the United States.

Motion #09-102

It was moved by Meinz, seconded by Hasselblad, and unanimously agreed to award the Raw Wastewater Pump Station Bar Screen Replacement contract to J. F. Ahern Co. in the amount of \$2,684,000 and a 5% contingency for a total project amount of \$2,818,000.

- 7) **Request Commission approval to award Location and Alignment Verification of the De Pere Siphon under the Fox River - Project 2009-15 contract to Nautilus Marine Group International in the amount of \$26,400 and a 5% contingency for a total project amount of \$27,720.**

B. Vander Loop reported the Jason Consultants Group solicited request for proposals from five firms, and one bid was received from Nautilus Marine Group International. Nautilus will locate the 24" and 30" pipes using ground penetrating radar.

Motion #09-103

It was moved by Meinz, seconded by Hasselblad, and unanimously agreed to award Location and Alignment Verification of the De Pere Siphon under the Fox River - Project 2009-15 contract to Nautilus Marine Group International in the amount of \$26,400 and a 5% contingency for a total project amount of \$27,720.

- 8) **Request Commission approval of Change Order No. 3, close out of the West Side Interceptor Rehabilitation and De Pere Facility Influent Line Project 2008-02 Contract "B", and authorize final payment to De Groot, Inc. in the amount of \$2,036.39.**

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Motion #09-104

It was moved by Mainz, seconded by Hasselblad, and unanimously agreed to approve change Order No. 3, close out of the West Side Interceptor Rehabilitation and De Pere Facility Influent Line Project 2008-02 Contract "B", and authorize final payment to De Groot, Inc. in the amount of \$2,036.39.

- 9) **Request Commission approval of the following Financial Policies:**
- a) **Plant and Equipment Replacement Fund (PERF) Reserve**
 - b) **Interceptor Cost Recovery (ICR) Reserve**
 - c) **Debt Service Reserve**
 - d) **General Reserve**
 - e) **Investment Interest Use**

T. Sigmund distributed copies of a list of policies previously approved by the Commission.

P. Kaster reported that staff developed five draft financial policies for the designation and use of funds in multiple reserves. He stated the PERF and ICR Reserves have minimum required fund balances. He stated that it is at the Commission's discretion to use the investment interest proceeds for alternative purposes.

Commissioner Mainz questioned why the PERF Reserve requires a minimum fund balance of five percent of original cost and the ICR Reserve has a goal of a minimum amount of principal of not less than 20 percent of interceptor replacement value. P. Kaster replied the Clean Water Fund Loan program defines a minimum fund balance of five percent of original cost for the equipment replacement fund. T. Woodworth stated that staff set a value of 20 percent of replacement value for the ICR Reserve.

T. Woodworth reported the general reserve (working capital reserve) balance will be set at 90 days of operating expenses.

Motion #09-105

It was moved by Scheberle, seconded by Zabel, and unanimously agreed to approve the Plant and Equipment Replacement Fund (PERF) Reserve, Interceptor Cost Recovery (ICR) Reserve, Debt Service Reserve, General Reserve, and Investment Interest Use Financial Policies. (See Commission File #09-004 for the Financial Policies)

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10) Sewer plan approval:

a) City of De Pere 09-06; GBMSD Request 2009-18

M. Pierner reported the City of De Pere is requesting 890 ft. of 8-inch sewer to serve seven residential acres. He requested Commission approval of the sewer plan contingent upon favorable review by Brown County Planning and final approval by the Wisconsin Department of Natural Resources (WDNR).

Motion #09-106

It was moved by Mainz, seconded by Hasselblad, and unanimously agreed to approve the City of De Pere 09-06 sewer plan subject to favorable approval by Brown County Planning and final approval by the WDNR.

11) Convene in closed session under State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and under 19.85 (1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:

- a) Incentive compensation**
- b) Fox River PCB sediment issues**
- c) Fox River PCB insurance coverage issues**

Motion #09-107

It was moved by Mainz, seconded by Hasselblad, and unanimously agreed to convene in closed session under State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and under 19.85 (1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

12) Reconvene in open session.

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Motion #09-108

It was moved by Scheberle, seconded by Hasselblad, and unanimously agreed to reconvene in open session.

There being no further business to come before the Commission, the meeting adjourned at 9:37 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

Secretary