

# GREEN BAY METROPOLITAN SEWERAGE DISTRICT

## PROCEEDINGS OF THE COMMISSION

Special meeting of the Commission held October 17, 2012.

**PRESENT:** Commissioners Alesch, Hasselblad, Blumreich, Tumpach, and Mainz (via conference call)

**ALSO PRESENT:** T. Sigmund, P. McCarthy, P. Kaster, P. Wescott, M. Diaz, J. Christ, T. Garrison, J. Van Sistine, J. Nicks–Legal Counsel; M. Heckenlaible–City of Green Bay; C. Berndt–Village of Allouez

Commission President Alesch called the meeting to order at 8:30 a.m.

### 1) **Budget workshop.**

T. Sigmund stated a revised budget was provided to the Commission. He stated staff is looking for some type of endorsement by the Commission so a final draft of the budget can be developed and sent to GBMSD customers and be published in the newspaper prior to the budget hearing. He reviewed the following:

- 2013 Priorities
- Revisions Since Workshop No. 2
- 2013 Proposed Expenses
- 2013 O&M Expenses
- 2013 Salaries
- 2013 Benefits
- 2013 Contracted Services
- 2013 Employee Development, Training, Travel
- 2013 Maintenance & Repairs
- 2013 Budget Factor: Biochemical Oxygen Demand (BOD)
- GBMSD Rate Calculations: BOD
- BOD Reduction: Impact on GBMSD
- BOD Reduction: Impact on Rates

The Commission asked staff to provide 2012 year-end projections in expenses and revenues, and provide reasons for the increases or decreases in the 2013 budget.

Commissioner Tumpach asked why employee development, training, and travel were lower than budgeted. T. Sigmund replied training was budgeted, but staff has been too busy to attend the training. He stated GBMSD employs a skilled workforce and training is very important to keep employees' skills current and advancement of their skills.

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Commissioner Mainz disconnected at 9:32 a.m.

T. Sigmund reviewed the following:

- Proposed Long-Term Capital Projects
- 2013 Revenues
- Municipal Rate
- 2013 Budget Summary

Commissioner Blumreich stated the Commission will hold staff accountable for projects budgeted in contracted services to be completed.

Commissioner Alesch asked how does staff budget for 2013 when there was an 11% reduction in BOD loading for 2012. T. Sigmund replied staff asks its customers for projections in flows and loads each year. He stated GBMSD should be more competitive in rates with the R2E2 Project since some high strength loads do not need to go through the aerobic treatment system.

Commissioner Alesch thanked staff for the amount of work completed in a short period of time.

T. Sigmund stated an Environmental Compliance Specialist position is included in the 2013 budget. He stated work in the watershed and environmental regulatory compliance is the biggest opportunity GBMSD has to impact rates positively into the future. GBMSD will work hard to implement adaptive management in the watershed. GBMSD will get a new effluent discharge permit in early 2013, which is going to require 0.1 mg/L effluent limit of phosphorus. GBMSD will work with stakeholders in the Lower Fox River watershed to explore the benefits of implementing an adaptive management program. The Director of Environmental Programs and the Environmental Programs Manager will spend 50% of their time working with stakeholders and will take leadership roles in exploring the requirements of the significantly lower nutrient limits soon to be re-issued in WPDES permits and implementing solutions.

Commissioner Hasselblad stated this is a key hire for GBMSD for the next 5 – 10 years and she fully supports it.

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There being no further business to come before the Commission, the meeting adjourned at 10:07 a.m.

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**Secretary**